



City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

June 30, 2016

To: Consultants Requesting RFQ Package

SUBJECT: Request for Statements of Qualifications (RFQ) for providing Urban Design Services:
Congress Avenue Streetscape Improvements-Urban Design Initiative
Solicitation Number: CLMP199 – **Clarification No. 2**

This Clarification No. 2 is in response to questions received which warranted a clarification.

Clarification:

Question 1: Should the team proposed at this time be comprised solely of the team members who will provide the Major Scopes?

Response: The proposed team should be able to complete the entire scope of services as outlined in the Scope document. Accordingly, firms should include all subconsultants they plan to utilize on the project even if those subs are not providing a Major Scope.

Question 2: Does the \$500,000 estimated budget cover the Major Scopes only, with Other Scopes to be otherwise considered when and if appropriate?

Response: The estimated budget includes all work to be performed to complete the project scope of services.

Question 3: Can you confirm whether it was stated at the pre-submittal meeting that the respondent Prime must perform a minimum of 50% of the scope fee/hours or whether teams may allocate fee and hours as they deem appropriate?

Response: The prime firm must perform the plurality of services, as stated in the Evaluation Criteria, page 1 of 7, first paragraph.

Question 4: We would like to confirm that you do not intend to require licensure information for persons in the roles of Project Professional and Project Manager.

Response: That is correct. You may wish to submit this information, but it is not a requirement.

Question 5: Where a specific page limit has been described for sections on Team Structure (4 pages), Team's Project Approach (5 pages), and Team's Experience with Austin Issues (4 pages), do graphics and/or diagrams count towards the specified page count?

Response: Yes, graphics and/or diagrams count toward the page limits specified in each item.

This document is for clarification purposes only. Please remember this solicitation is currently in a "No Contact" period and all inquiries must be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process, please call me at (512) 974-7998. You may also contact David Taylor at (512) 974-7132 for project related questions.

Sincerely,

A handwritten signature in blue ink that reads "Steve Cocke".

Steve Cocke, Buyer II
Capital Contracting Office
Contract Procurement Division

cc: David Taylor, Project Manager, Public Works
Tamela Saldana, Division Manager, SMBR
Garrett Cox, Contract Procurement Supervisor, CCO

